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Little Acorns Pre-school,

Purford Green Primary,

Purford Green,

Harlow,

ESSEX. CM18 6HP.

(01279) 428396

[www.littleacornsharlow.co.uk](http://www.littleacornsharlow.co.uk)

Safeguarding Update

After the recent tragic events in France, we thought we would update parents on some of our Safeguarding Policies and changes.

All staff have completed the Channel General Awareness Training Module from the College of Policing. This is also known as Prevent Training and is in line with Government Guidelines for Schools about Terrorism and Radicalisation.

We also have a new Lock Down Policy which we will use in the event of any emergency evacuation, this has been drawn up with the agreement of Purford Green Primary School as we would be using their building as part of our procedure. Any parent who wishes to see this or any other Policy, then please ask in the office.

At Little Acorns we have strict Policies in place regarding Safeguarding and entry to the building, these include:

* Only senior staff will be on door duty at the beginning and end of each session.
* Password systems are in use for child collection.
* Visitors are only allowed in via the main front door and not the side or back doors.
* All Contractors and Outside Agencies are only admitted after ID is shown and by confirmed appointments only.
* Even though we operate an Open Door Policy, no parent “Show Arounds” are permitted without child accompaniment.
* Holiday forms will be used for each child and Little Acorns must be informed of any holidays or illness,
* All child absence will be monitored in accordance with new OFSTED guidelines. Each child now has their own individual register which will be monitored by the child’s Key Person.

Some of our new Policies may seem strict but we have a Duty of Care to all children and to keep everybody safe. Please feel free to talk to staff if you wish to see or discuss any of our Policies, or if you have any worries, we have an Open Door Policy to all parents and can speak to parents at any time.

Little Acorns