Birth Certificate

All children who attend Little Acorns Pre-school ***MUST*** provide a birth certificate to go on the files.

When staff go on home visits, a letter will be given to parents to sign and date saying they will supply the Pre-school with a birth certificate before their child’s start.

Every child has to supply a birth certificate to claim three and four year old funding, if parents do not provide a birth certificate their child will not be able start.

Copy of letter to parents:

Dear Little Acorns Pre-school,

I will supply Little Acorns with a copy of my child’s birth certificate, or will bring the original for you to copy.

I understand that I have to provide a copy of my child’s birth certificate bore they can attend Little Acorns.

Child name ……………………………………………………..

Parent name ………………………………………………… Signature …………………………………

Date ……………………………………..

Staff member ……………………………………………… Signature ………………………………….

Date birth certificate given ……………………………….

Birth Certificate Policy